



- MUST USE MOST **CURRENT** FORM
- **PRINT** CLEARLY IN BLACK INK
- MAKE SURE ENTIRE CIRCLE IS FILLED

**EXAMPLE:**  
● Yes ○ No

## SCHOOL SAFETY CERTIFICATION INSTRUCTOR APPLICATION

APPLICANT INFORMATION				FOR DPS USE ONLY	
I have instructed at least (4) License To Carry a Handgun (LTC) courses (classroom and firearm proficiency) in the past year.				<input type="radio"/> Yes <input type="radio"/> No	
I currently hold a valid LTC Instructor Certification <input type="radio"/> Yes <input type="radio"/> No		LTC License No			
Last Name		First Name		MI	Suffix (IF ANY)
<input type="radio"/> Original Applicant	<input type="radio"/> Driver License <input type="radio"/> ID Card	DL/ID State (2-LETTER CODE)	DL / ID Number		
CONTACT INFORMATION					
Residence Address (Cannot be a PO Box)		City	State (2-LETTER CODE)	ZIP Code	
Mailing Address (if different from Residence Address)		City	State (2-LETTER CODE)	ZIP Code	
Phone Type	<input type="radio"/> Home	<input type="radio"/> Cell	<input type="radio"/> Office	Number	
Phone Type	<input type="radio"/> Home	<input type="radio"/> Cell	<input type="radio"/> Office	Number	
Applicant Email					
PAYMENT INFORMATION: Original School Safety Certification Instructor Application Fee: \$100					
I am submitting the appropriate fee(s) with application by mail <input type="radio"/> Yes <input type="radio"/> No					
<b>Note:</b> Payment must be in the form of a personal check, cashier's check, or money order to Texas Department of Public Safety. I understand all fees submitted to Handgun Licensing are <b>non-refundable</b> and <b>non-transferable</b> .					

I verify the information provided is true and correct, and I understand this is an **official government record** and any false statement made on this document or any other supplement provided to DPS may result in **criminal prosecution**.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_ (MM/DD/YYYY)

Mail to: **Regulatory Services Division MSC 0245**  
**Texas Department of Public Safety**  
**P.O. Box 15888**  
**Austin, Texas 78761-5888**

**Privacy Policy:** (1) with few exceptions, the individual is entitled on request to be informed about the information that the state governmental body collects about the individual; (2) under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information; and (3) under Section 559.004 of the Government Code, the individual is entitled to have the state governmental body correct information about the individual that is incorrect.